

**DRAFT**  
**COLLEGE INSTRUCTION COMMITTEE**  
**MINUTES OF SEPTEMBER 22, 2003**

**MEETING CALLED TO ORDER:** The meeting was called to order at 2:15 p.m.

**CHAIR:** Beth Goehring

**MEMBERS PRESENT:** Ed Greene (HSPEA), Yvonne Brisard (R3S), Leverett Smith (NAS), Joy Lynch (CAH), Robert Chan (BSSAT), Richard Stollings (Classified Senate)

**RESOURCE TEAM:** Lynda Lawrence (Senior Dean of Instruction), Kenyetta Tribble (Articulation Officer),

**GUESTS:** David Rosenthal

**APPROVAL OF AGENDA:** The agenda was approved.

**ACTION ITEMS:**

**COURSE/CATALOG CHANGES**

SPAN 115 - Spanish for Health Care Professionals

**CHANGE:** Repeatability and course description.

**ACTION:** Approved

**VARIABLE TOPICS COURSES**

CULIN 100C - Fundamentals of Food Service

**ACTION:** Approved after the following conditions were met.

**CONDITIONS:** Title and description needed changing, and the advisory was removed.

**NEW COURSE/COURSE REVISION**

CULIN 105 - Food Safety Managers Certification Training

**ACTION:** Approved after the following conditions were met.

**CONDITIONS:** DG, added to Classical/Modern Major, AS Degree, C of A, the second objective was removed (Leverett abstained), Methods of Evaluation added to syllabus

**CHANGE TO MAJOR**

CULIN - Classical/Modern Food Preparation and Restaurant Training

**CHANGE:** Added CULIN 105 and deleted BIOSC 105 - Total units from 35 to 33.5

**ACTION:** Approved

**NOTE:** CULIN 105 needs to replace BIOSC 105 as the co-requisite of CULIN 120. BIOSC 105 needs to be deleted from all Culinary courses after CUL 105 becomes the co-requisite of CUL 120. CUL 105 needs to replace BIOSC 105 in the major, *Training in Pastry and Baking Skills*.

**DISTANCE EDUCATION**

CULIN 105 - Food Safety Managers Certification Training

**ACTION:** Approved after the following conditions were met.

**CONDITIONS:** Nontrans/Degree applicable, Preprogrammed Method of Delivery unit calculation

**APPROVAL OF MINUTES:** The minutes were approved.

**ANNOUNCEMENTS:** Two Curriculum and Instruction Procedures (Procedure 4006 - *Remedial Unit Limit* and Procedure 4012 - *Work Experience*) were distributed for the CIC to provide feedback to Saul on before October 16. Contact Saul if you have any questions.

**DISCUSSION ITEMS** There were no discussion items.

**ADJOURNMENT** The meeting was adjourned at 3:45 p.m.